

Doctoral candidate:	Second Supervisor:
Principle Supervisor:	Third Supervisor/other:
Project start date:	Estimated thesis submission date:
Meeting date:	Funding source:
Current report: <input type="checkbox"/> Research Plan (1. meeting) Progress Report <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/>	

Are you in regular contact with the doctoral candidate? (please give approximate frequency)

SV1: _____ SV2: _____ SV3: _____

1 Progress of the doctoral research project (comments may be given or expanded overleaf)

a) The supervision report of the last meeting on _ / _ / 20__ <input type="checkbox"/> has / <input type="checkbox"/> has not be accepted.	
b) Please rate the current detailed research plan, progress report or paper draft and please comment <input type="checkbox"/> very good <input type="checkbox"/> needs some adjustments <input type="checkbox"/> needs major changes <input type="checkbox"/> _____	
c) Please rate the project's progress so far. <input type="checkbox"/> according to plan <input type="checkbox"/> slight delays <input type="checkbox"/> considerable delays <input type="checkbox"/> _____	
If considerable delays occurred, (1) please briefly state their cause and their estimated extend.	
(2) Please propose a mitigation strategy. <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td style="width: 400px; height: 40px;"></td></tr></table>	
(3) Do you think it is realistic for the doctoral candidate to continue to pursue a doctoral degree? If no, what do you suggest? <input type="checkbox"/> yes <input type="checkbox"/> no	
d) Are any changes needed in the supervision agreement? <input type="checkbox"/> yes <input type="checkbox"/> no If yes, update the agreement and submit it to the coordinator.	
e) Has a timetable for the next phase of the project been agreed with the doctoral candidate?	
f) Has the doctoral candidate familiarised him/herself adequately with relevant academic literature?	

2 Networking and personal development

a) Has the doctoral candidate given a presentation in this reporting period? If yes, was it satisfactory? If "no" for either, please comment briefly.
b) Has the doctoral candidate attended any external meetings? If so, please state whether as an observer or presenting a poster / giving a talk.
c) Are any external meetings / stays planned? <input type="checkbox"/> Conference <input type="checkbox"/> Summer School / Course <input type="checkbox"/> Other _____ (please specify) Please give details (Title, location, date)
Will SFB 1601 funding be applied for? <input type="checkbox"/> yes <input type="checkbox"/> no

3 Training needs

<p>a) Does the doctoral candidate have any (further) training needs? <input type="checkbox"/> yes <input type="checkbox"/> no Please consider any academic, technical, language, presentation, social and transferable (“soft”) skills.</p>
<p>b) If yes, please specify: (1) type of training: (2) where it could be obtained (if known)? (3) when it is planned? (4) would you like the support of the SFB1601 coordinator to organise it? <input type="checkbox"/> yes <input type="checkbox"/> no</p>

Space for further comments

4 Next report and next meeting

The next progress report is due at _____ [date] (Thesis Committee to set a date 12 (±2) months after current deadline). Note: the next report should be send to the SVs at least 1 month before this date. You might also want to fix a date for your next meeting at least 2 weeks before this due date.

Principle Supervisor		Date _____
Second Supervisor		Date _____
Third Supervisor		Date _____
Doctoral candidate		Date _____

NOTE: Doctoral candidates must not sign this form until the thesis committee members have completed their sections and signed it.

Doctoral candidate: Send a **scan of the signed Thesis Committee supervision report | Feedback form** along with a **PDF of your detailed research plan or progress report** to the coordinator (breloy@ph1.uni-koeln.de), latest 2 weeks after the meeting.